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| **Designation:** | Senior Manager - Treatment Support Program |
| **Job Department:** | Treatment Support Program |
| **Qualification:** | Master in food& nutrition/Social Work, MHA |
| **Experience:** | 5-8years |
| **Job Location:** | HQ, Delhi |

**Program details:**

Treatment Support Program The TSP programs currently include the following:

·         Nutrition

·         Hygiene and Infection Control

·         Accommodation

·         Documentation support

·         Haematological support

Some of these are critical while others are less so, however, they definitely reduce the burden of care on families from low-income households. These are currently being packaged as the Treatment Support Project (TSP) is still in the process of being consolidated. While some programs are already in place others will be added gradually. The residential facilities, blood, and nutritional support programs are well-established programs while others need to grow further and are still being designed since it is the endeavours of Cankids to strengthen and build on the existing ones. Over the next couple of years, Cankids proposes to consolidate its existing TSP programs and expand and diversify the project Pan India. These may be expanded when the rollout plan is finalized

**Duties and Responsibilities**

We are looking for a Team Leader for a National level project who will lead in the effective program implementation, financial and team management, monitoring and evaluation, and timely delivery of quality outputs. The person will be based in New Delhi and operate out of the Delhi office.

The person will report to Director TSP on a regular basis and periodically to the chairperson.

The rollout plan will be finalized over the next few months and will clearly delineate the tasks on hand.

The key responsibilities of the Team leader will include:

* Adherence to the values, mission, strategy, structure, systems, and daily actions of Cankids.
* Oversee the development and implementation of strategies and work plans that focus on developing an integrated Treatment Support Project and achievement of goal-directed results.
* Assure integration of strategies with each other, and with the overall operational strategy of the project as well as the organization.
* Ensure that all work planning is completed collaboratively with counterparts and partners.
* Implementation of the project Pan India under the supervision of the mentor coordinator of the rollout plan for the next two years.
* In collaboration with the national level leadership, lead in the strategic interventions in all outcome areas of the TSP.
* Provide guidance to project staff on the analysis and implementation of the approach;
* Work closely with the other teams to ensure that the project dovetails with the other teams.
* Undertake any other management tasks as directed by the senior management team.
* Supervision of different levels of program staff to ensure that their work is carried out to a high professional standard, within the budget and timelines.
* Coordinate, collaborate, and build networks with civil society organizations, the private sector, professional associations, and the government at local and national levels
* Work with the program team to identify capacity gaps and facilitate so as to achieve maximum efficiency.
* Take the lead in responding to changes and making decisions on program resources, and adjust functional and reporting relationships as appropriate.
* Supervisory responsibilities include, but are not limited to, meetings with staff on a regular basis to discuss issues, track work progress, provide guidance and support, and ensure consistent quality of work performed;
* Ensure that project reports are completed and submitted on time and with high quality.
* Adhere to all financial requirements and functions on a timely basis with a strong focus on value for money.
* Develop short and long-term work plans and financial reporting and accounting systems to ensure activities are implemented on a timely and cost-effective basis

**Qualification** a Master’s degree in Social Work preferably with a medical and psychiatric specialization or a Master’s in Health Management

* At least 5 to 8 years of experience in leading teams in program management preferably in health-related projects.
* Proven skills in health-related programs with at least 3 years of grassroots experience is essential.

**Travel** As per job requirements. Pan India

**Experience:**8-10 Years experience in the reputed Ngo with similar experience.

**EXPECTATIONS:**

The team leader will have:

* Demonstrated strong leadership and management skills;
* Team building and people skills;
* Excellent oral and written communication skills in both English and Hindi knowledge of a southern language will be an asset;
* Strong interpersonal communication skills;
* Proficiency with office computer equipment and software

Please send in a one-page write-up on why you think you qualify for the position. Persons with less experience will also be interviewed provided you justify why you think you will be the best person for the job.